American Gas Association

ANSI B109 Committee
Virtual Fall 2020 Meeting

Agenda

Join Microsoft Teams Meeting
+1 360-302-2560 United States, Seattle (Toll)
Conference ID: 436 267 170#

Thursday, November 5, 2020

1:00 – 1:15 m  Welcome
Pat Donnelly, NiSource
Safety Moment
AGA Antitrust Guidelines and Meeting Agenda

1:15 – 1:45 pm  Committee Membership Update
Luis Escobar, American Gas Association
Welcome multiple new members in 2020
Review latest committee roster
Open nomination for open User positions

1:45 – 2:45 pm  Revision of B109.4 Standard
John Anderson, Emerson
Progress report
Group work session
Estimated time of completion

2:45 – 3:00 pm  Update on B109.0 External Activities
Ralph Richter, National Institute of Standards & Technology
Update on OIML (Organisation Internationale de Métrologie Légale)
Estimated time of completion

3:00 – 4:00 pm  Formation of B109.5 Standard Task Group
Open Discussion
Identify project lead and small task group
Create standard outline
Establish development timeline

4:00 pm  Closing Remarks & Adjourn
AMERICAN GAS ASSOCIATION
ANTITRUST COMPLIANCE GUIDELINES

Introduction
The American Gas Association and its member companies are committed to full compliance with all laws and regulations, and to maintaining the highest ethical standards in the way we conduct our operations and activities. Our commitment includes strict compliance with federal and state antitrust laws, which are designed to protect this country’s free competitive economy.

Responsibility for Antitrust Compliance
Compliance with the antitrust laws is a serious business. Antitrust violations may result in heavy fines for corporations, and in fines and even imprisonment for individuals. While the General Counsel’s Office provides guidance on antitrust matters, you bear the ultimate responsibility for assuring that your actions and the actions of any of those under your direction comply with the antitrust laws.

Antitrust Guidelines
In all AGA operations and activities, you must avoid any discussions or conduct that might violate the antitrust laws or even raise an appearance of impropriety. The following guidelines will help you do that:

- **Do** consult counsel about any documents that touch on sensitive antitrust subjects such as pricing, market allocations, refusals to deal with any company, and the like.

- **Do** consult with counsel on any non-routine correspondence that requests an AGA member company to participate in projects or programs, submit data for such activities, or otherwise join other member companies in AGA actions.

- **Do** use an agenda and take accurate minutes at every meeting. Have counsel review the agenda and minutes before they are put into final form and circulated and request counsel to attend meetings where sensitive antitrust subjects may arise.

- **Do** provide these guidelines to all meeting participants.

- **Do not, without prior review by counsel**, have discussions with other member companies about:
  - your company’s prices for products, assets or services, or prices charged by your competitors
  - costs, discounts, terms of sale, profit margins or anything else that might affect those prices
  - the resale prices your customers should charge for products or assets you sell them
  - allocating markets, customers, territories products or assets with your competitors
  - limiting production
  - whether or not to deal with any other company
  - any competitively sensitive information concerning your own company or a competitor’s.

- **Do not** stay at a meeting, or any other gathering, if those kinds of discussions are taking place.

- **Do not** discuss any other sensitive antitrust subjects (such as price discrimination, reciprocal dealing, or exclusive dealing agreements) without first consulting counsel.

- **Do not** create any documents or other records that might be misinterpreted to suggest that AGA condones or is involved in anticompetitive behavior.

We’re Here to Help
Whenever you have any question about whether particular AGA activities might raise antitrust concerns, contact the General Counsel’s Office, Ph: (202) 824-7072; E-mail: GCO@aga.org, or your legal counsel.  

American Gas Association  
Office of General Counsel  
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